

# Rachel House Transitional House Supervisor Application

PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE

## APPLICATION FOR EMPLOYMENT

**APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS**

**PLEASE COMPLETE PAGES 1-4.**

DATE \_\_\_\_\_

Name \_\_\_\_\_  

Last
First
Middle
Maiden

Present address \_\_\_\_\_  

Number
Street
City
State
Zip

How long \_\_\_\_\_ Social Security No. \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_

**This is a live-in position which has two options.**

**Option 1.** Live in Monday through Friday

**Option 2.** Live in Friday through Monday

Which one are you applying for? Option 1. \_\_\_\_\_ or Option 2. \_\_\_\_\_

When are you available for work? \_\_\_\_\_ Do you have other employment? \_\_\_\_\_

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? \_\_\_No \_\_\_Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. \_\_\_\_\_  
 \_\_\_\_\_



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Are you currently in recovery? \_\_\_ Yes \_\_\_ No

Do you have any experience working with people in addiction? \_\_\_ Yes \_\_\_ No

List specifics of working with people in addiction: \_\_\_\_\_

**Work Experience** Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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	Your Last Job Title		

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List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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May we contact your present employer? \_\_\_Yes\_\_\_No

Did you complete this application yourself? \_\_\_Yes\_\_\_No

If not, who did? \_\_\_\_\_

Signed:\_\_\_\_\_ Date:\_\_\_\_\_